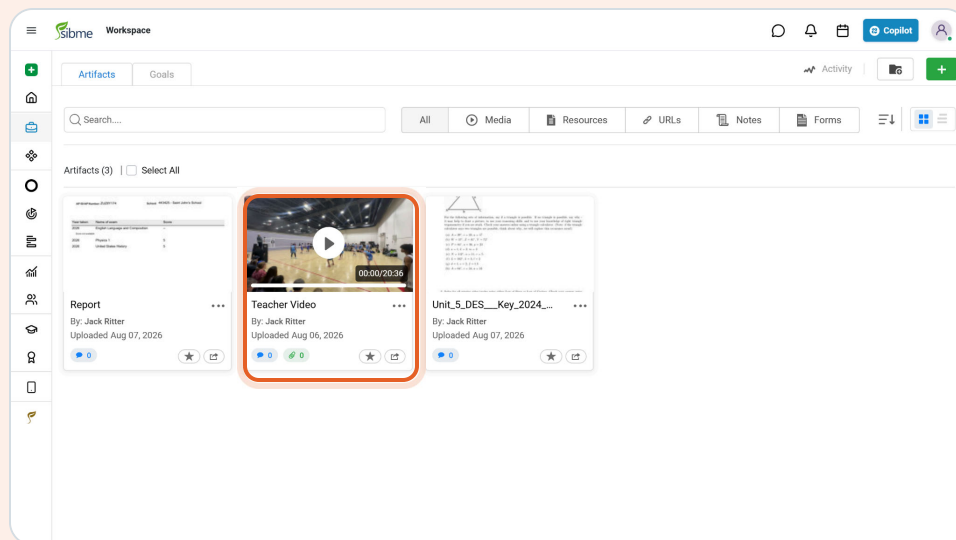


# Running AI Reports & Insights with a recording

Turn a recorded lesson into structured evidence — run AI Reports on the video, then ask Copilot about what it found. Five steps, all in your browser.

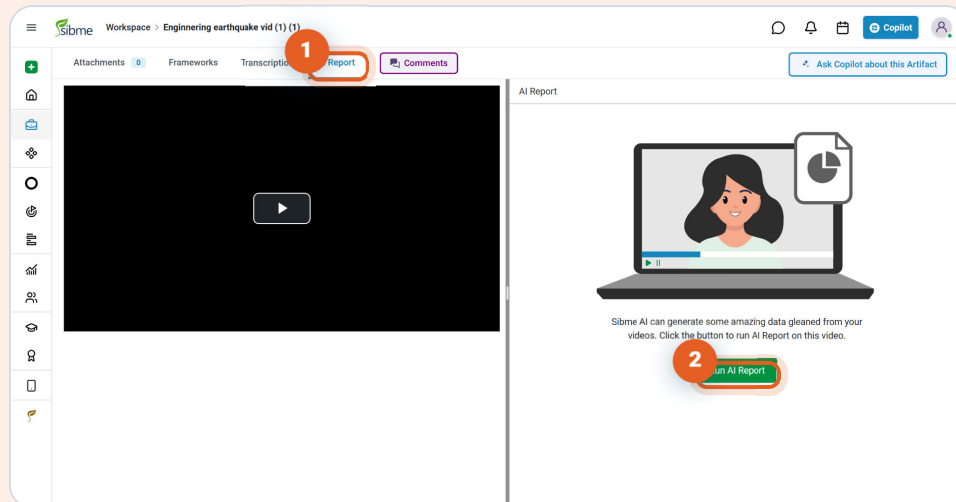
## RUN AI REPORTS

Steps 1–2



### 1 Open the recording

Once you have your video in your Workspace or Huddle, click on the video thumbnail.



### 2 Run the report

Click the **AI Report** tab at the top, then **Run AI Report**.

### 3 Move through them

The reports show on the **AI Report** tab as they finish processing. When they're all complete, go through them with the arrows or the dropdown menu.

Learn more about [viewing AI Reports](#).

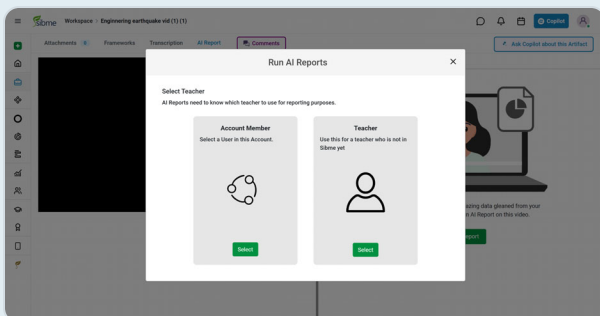
### 4 Open AI Insights

Click the **AI Insights** button — the one with the twinkling stars — at the top right.

The screenshot shows the Sibme workspace interface. At the top, the workspace is titled "Engineering earthquake vid (1) (1)". The main navigation bar includes tabs for Attachments (0), Frameworks, Transcription, **AI Report**, and Comments. The AI Report tab is active, displaying a large video player on the left and a right-hand panel titled "AI Report".

In the right-hand panel, there is a dropdown menu labeled "Video or Audio Info" with a play button icon. A yellow banner below it states: "Transcription based AI Reports are now available. Video based AI Reports are still processing and will be available soon." Below this, there are three circular progress indicators showing percentages: 33%, 21%, and 18%. The section is labeled "Video or Audio Info" and "1 of 17".

Below the progress indicators is a "Summary" section. The text reads: "Base isolation is a key earthquake engineering technique that aims to help buildings survive major seismic events by decoupling the superstructure from the shaking ground through special structural elements installed at the foundation. Instead of making a building completely earthquake proof, it significantly reduces the seismic energy and acceleration transmitted into the structure, lowering stresses, cracking, and the risk of collapse. This is achieved with isolation units such as rubber bearings layered with steel, friction bearings, ball bearings, and spring systems, which allow controlled horizontal movement, absorb and dissipate energy, and let the ground move beneath the building while the structure above moves more gently and independently. Base isolation is especially valuable for critical and historical buildings, because it can be added during retrofitting to protect occupants and preserve existing architecture without rebuilding the entire structure. Prominent examples include Pasadena City Hall, San Francisco City Hall, Los Angeles City Hall, and the Salt Lake City and County Building, all of which use base isolation to improve earthquake performance while maintaining their architectural and functional importance."



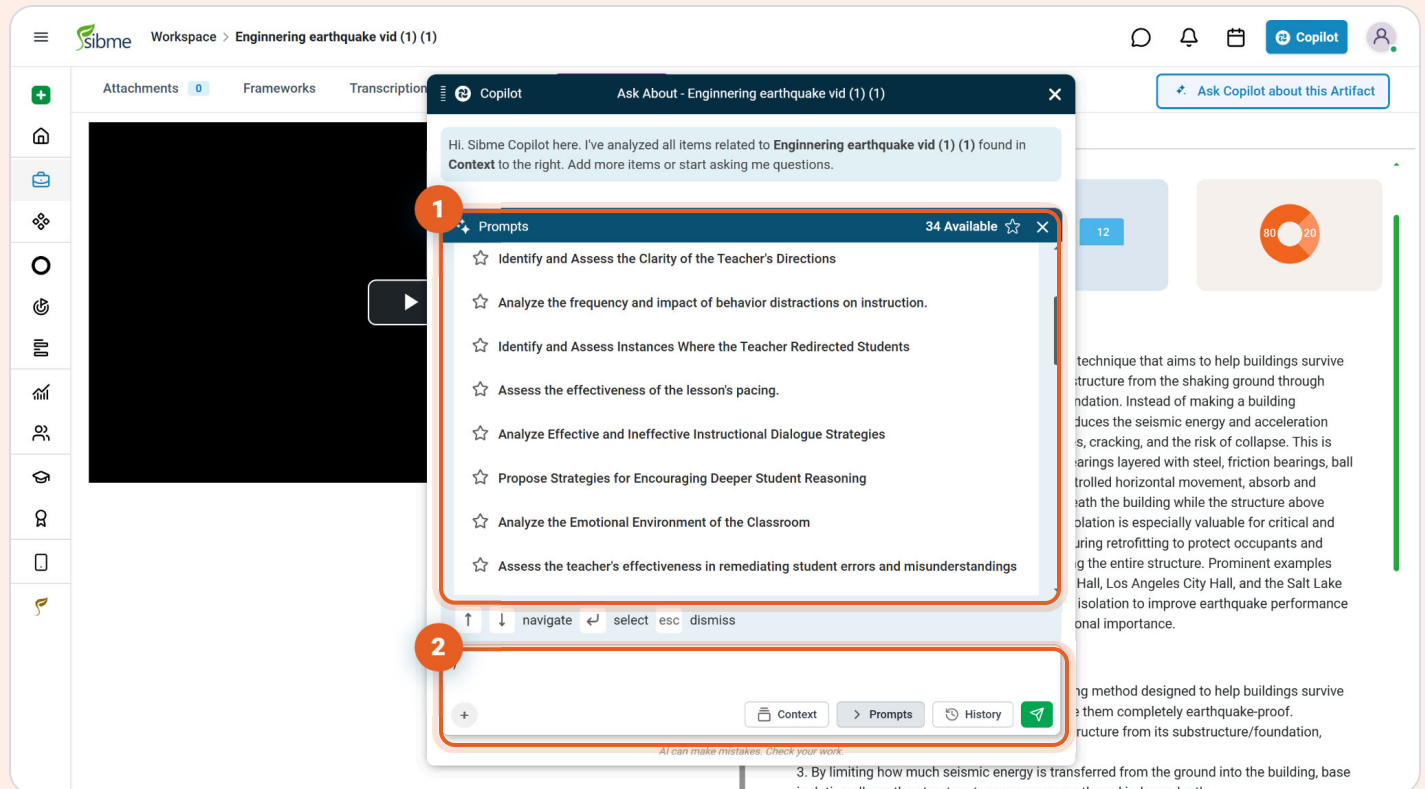
#### GOOD TO KNOW

The first time you run a report on a recording, Sibme asks which teacher it's for. Choose **Account Member** for someone already in Sibme, or **Teacher** for someone who isn't yet.

## 5 Choose a prompt

With AI Insights you can pick one of our prompts, or type your own in the **Message Copilot** box.

- 1 Prompts list
- 2 Message Copilot box



### \* REMEMBER

AI Insights uses the **Context** from the recording — the transcript, Framework, and any Related Resources you've attached — to generate a response. The more context you provide, the more you can do with Insights.

*Keep teaching. We'll help with the rest.*

Learn more about [AI Insights](#)  
Questions? [support@sibme.com](mailto:support@sibme.com)